



MAYOR
Geno Martini

CITY COUNCIL
Julia Ratti, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Mike Carrigan, Ward IV
Ron Schmitt, Ward V

CITY ATTORNEY
Chet Adams

REGULAR CITY COUNCIL MEETING MINUTES

2:00 P.M., Tuesday, May 29, 2012

City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. **Call to Order** (Time: 2:02 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:02 p.m.

2. **Roll Call** (Time 2:03 p.m.)

Mayor Geno Martini, Council Members Julia Ratti, Ron Smith, Mike Carrigan, Ron Schmitt, Acting City Manager Steve Driscoll, City Attorney Chet Adams, and City Clerk Linda Patterson, PRESENT.

ABSENT: Council Member Ed Lawson and City Manager Shaun Carey

Staff Present: Andy Koski, Steve Keefer, Kim Laber, Peter Krall, Jon Ericson, Dan Marran, Adam Mayberry, Neil Krutz, Dave Bruketta, Andy Hummel, Sally Mols, Chris Syverson, Tracy Domingues, Armando Orneleas and Rich Brown.

Invocation Speaker (Time: 2:03 p.m.)

The invocation was given by Tom White, Church of Jesus Christ of Latter Day Saints.

Pledge of Allegiance (Time: 2:05 p.m.)

The Pledge of Allegiance was led by Council Member Ron Schmitt.

Comments from the Public (Time: 2:05 p.m.) - None

REQUEST FROM COUNCIL MEMBER ED LAWSON TO RECONSIDER AN ACTION TAKEN AT THE REGULAR MEETING OF MAY 14, 2012, REGARDING APPROVAL OF THE REGIONAL EMERGENCY OPERATION CENTER (REOC) AND REGIONAL EMERGENCY COMMUNICATIONS CENTER (RECC) FIRST AMENDED INTERLOCAL AND OCCUPANCY AGREEMENT (Time: 2:05 p.m.)

Acting City Manager Steve Driscoll explained the reconsideration will address the change to include the language "and Emergency Operations Center" in 9.1 of the amended interlocal and occupancy agreement prior to approval at the May 14, 2012 Council meeting. After further review from staff and legal counsel, it was determined the original language in 9.1 of the amendment to the agreement was correct. If the reconsideration is approved, the item will be heard today under General Business.

A motion was made by Council Member Schmitt, seconded by Council Member Carrigan, to reconsider an action taken at the regular meeting of May 14, 2012, regarding Approval of the Regional Emergency Operation Center (REOC) and Regional Emergency Communications Center (RECC) First Amended Inter-Local and Occupancy Agreement. Council Members Ratti, Smith, Carrigan, Schmitt, YES. Council Member Lawson, ABSENT. Passed unanimously.

Approval of the Agenda (Time: 2:08 p.m.)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Carrigan, seconded by Council Member Schmitt, to approve the agenda as presented. Council Members Ratti, Smith, Carrigan, Schmitt, YES. Council Member Lawson, ABSENT. Passed unanimously.

3. Recommendation to Approve Minutes of May 14, 2012 and May 15, 2012 (Time: 2:08 p.m.)

Consideration and possible approval of the minutes of the Regular Sparks City Council meeting of May 14, 2012 and the Budget Public Hearing of May 15, 2012.

A motion was made by Council Member Smith, seconded by Council Member Ratti, to approve the minutes of the Regular Meeting of May 14, 2012 and the Budget Public Hearing of May 15, 2012. Council Members Ratti, Smith, Carrigan, Schmitt, YES. Council Member Lawson, ABSENT. Passed unanimously.

4. Announcements, Presentations, Recognition Items and Items of Special Interest (Time: 2:09 p.m.)

4.1 Commendation (2:09 pm)

Mayor Martini read a commendation honoring and thanking Sally Mols, Executive Administrative Assistant in the City Manager's office, for 23 ½ years of dedication, loyalty and service to the City of Sparks.

4.2 Presentation on the Mobile Outreach and Safety Team (M.O.S.T.) (2:12 pm)

A presentation by Sparks Police Lieutenant Pete Krall and MOST Program Coordinator Randall Yorks from Northern Nevada Adult Mental Health Services, which included the following information:

MOST Mission Statement: To enhance the safety of our community by bringing the opportunity for recovery to those who suffer from mental illness.

Essentially, the point of the Program is to intervene with a mentally ill person sooner so that they do not reach the point where they need psychiatric hospitalization or end up in the legal system. The advantages of early intervention to the individual, law enforcement and taxpayers are self-evident.

WHO STAFFS THE PROGRAM?

- Two staff members (Lisa Leatham and Randee Hill) from Northern Nevada Adult Mental Health Services (NNAMHS). They are Licensed Clinical Social Workers (LCSW).
- Currently there are six officers, one sergeant and one lieutenant assigned to the program as a collateral duty.
- NNAMHS personnel will ride with officers to provide outreach and services to members of the community.

WHO THEY HELP

- MOST is primarily designed to help those with mental illness. Schizophrenia and Bi-Polar Disorder are two of the more common examples.
- They can also:
 - Initiate legal holds
 - Provide basic referral services
 - Follow-up on clients who need more than one contact
 - Perform outreach to those that are not engaged with mental health services
 - Collect data
 - Educate the community on the benefits of the MOST program

HOW DO THEY HELP?

- Contact can come from:
 - Contact during patrol time
 - Referrals from other officers
 - Requests from family members
- Sometimes the Team makes a one-time only contact. Other times they may plan to see the client on a regular schedule to assist them, thus not requiring a higher, more expensive and disruptive level of care.
- MOST team members are educated on community resources and where to guide the client for assistance.
- They know the process for admissions to Dini-Townsend and West Hills Hospitals.
- They know how to reach case managers and others in the system to facilitate actions that may result in resolving the issue rather than having to initiate a hold.
- They have access to NNAHMS electronic files.

MOST PROGRAM

- MOST has been working with the Reno Police Department for more than three years.
- Data for 2011 shows that they had more than 700 client contacts, with significant spikes in contact occurring in October, November and December.

WHAT THAT MEANS FOR THE CITY OF SPARKS

- In 2011, Sparks Police went to many calls that dealt with mental issues.
 - 370 calls classified as "mental"
 - 89 attempted suicide calls

This means we would have at least 459 opportunities to have a more positive impact for people in our community.

MOST PROGRAM

- Sparks Police Officers have been scheduled to ride with Reno Police Department Officers so that they can see firsthand how the MOST program works. We are doing this so that our officers will have a working knowledge of the program from the day it is implemented here.
- The program will begin June 7, 2012.

Council Member Ratti asked how the program collaborates with the triage center. MOST team member Lisa Leatham said they will be working hand-in-hand with the triage center who provides supervision after law enforcement duties are completed. Case management follow-up is provided through MOST.

Council Member Schmitt asked about the funding source and MOST Program Coordinator Randall Yorks from Northern Nevada Adult Mental Health Services said it is provided through the State of Nevada, in cooperation with city staff. Council Member Schmitt clarified that the Police officers volunteered to participate in the program while they are on duty and being paid by the city.

5. Consent Items (Time: 2:24 p.m.)

A motion was made by Council Member Smith, seconded by Council Member Ratti, to approve Consent Items 5.1 through 5.8 as submitted. Council Members Ratti, Smith, Carrigan, Schmitt, YES. Council Member Lawson, ABSENT. Passed unanimously.

5.1 Report of Claims and Bills approved for payment and appropriation transfers for the period April 26, 2012 through May 9, 2012.

An agenda item from Finance Manager Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

5.2 Consideration and possible approval of upgrading sixty-nine (69) existing school zone flasher units with the RTC Manufacturing Inc. wireless system in the amount of \$59,577. (FOR POSSIBLE ACTION)

An agenda item from Transportation Manager Jon Ericson recommending approval of the City of Sparks Wireless Upgrade Project that will consist of upgrading the existing school zone flasher time switch controllers and establishing a wireless communication system to provide remote command and control to each School Zone Flasher. The new infrastructure will give sole control of the school zone system to the City of Sparks and eliminate any third party carriers. This project was not contained in the 2011/2012 Capital Improvement Plan (CIP); however, appropriations will be moved from another account and there will not be an increase to the overall budget.

5.3 Consideration, discussion and possible approval of the purchase of one 30" and one 42" Tideflex TF-1 Slip-on Flat-bottom Check Valve with Thimble Plate for the Truckee River Backflow Prevention Project, from Red Valve Company in the amount of \$31,461.00. (FOR POSSIBLE ACTION)

An agenda item from Capital Projects Manager Chris Cobb recommending the purchase of valves to replace headwall structures and install backflow check valves at two locations along the Truckee River. It is anticipated the project will go out to bid at the end of May, 2012, with construction commencing around July 23rd and completion by mid-September, 2012. There will not be an impact to the general fund.

5.4 Consideration and possible approval for an annual contract in the amount of \$43,850 to Emerson Reliability Services, Inc. to perform preventative maintenance on the electrical equipment located at the Truckee Meadows Water Reclamation Facility (TMWRF) with an option to annually extend the contract for up to two (2) additional years at the same yearly rate. (FOR POSSIBLE ACTION)

An agenda item from Maintenance Manager Kim Laber recommending approval of a contract with Emerson Reliability Services, Inc. to provide preventative maintenance on electrical equipment at TMWRF. The preventative maintenance is needed to ensure that the electrical equipment performs as intended in order to meet TMWRF's discharge permit. There is no general fund impact.

5.5 Consideration and possible approval for a contract in the amount of \$31,575 to Clean Harbors Environmental Services, Inc. to remove lime from an

abandoned silo located at the Truckee Meadows Water Reclamation Facility (TMWRF). (FOR POSSIBLE ACTION)

An agenda item from Maintenance Manager Kim Laber recommending approval of a contract to remove lime as staff has determined the lime contained in the silo located at the contact outfall poses a threat to the health and safety of plant personnel. In addition, the lime contained in the silo is no longer in a useable state as it has become solidified. Staff has determined that the best solution is to have the chemical removed from the facility and properly disposed of by a licensed contractor. There is no impact to the general fund.

5.6 Consideration and possible award of the 2012 Street Rehabilitation – Unit 3 Project, Bid No. 11/12-030, PWP-WA-2012-220 to Granite Construction, in the amount of \$324,324. (FOR POSSIBLE ACTION)

An agenda item from Transportation Manager Jon Ericson recommending the bid be awarded to Granite Construction to remove and replace rundown curb, gutter and sidewalk and reconstruct the roadway along “P” Street from “O” Street to Probasco Way. The funding for the project was made available from better than expected bid pricing on previous roadway projects and will not impact the general fund budget.

5.7 Consideration and possible approval of Change Order No. 2 for Fire Station 4 Sewer Main, Bid No. 11/12-017, PWP-WA-2012-108 to A & K Earth Movers, Inc., for excavation of rock in the amount of \$25,000. (FOR POSSIBLE ACTION)

An agenda item from Capital Projects Manager Chris Cobb recommending approval of change order no. 2 to remedy a buried rock formation which was encountered in the trench excavation and required the use of a hydraulic rock hammer to remove. This unforeseen condition was a change in conditions of the excavation and added five work days to the excavation schedule. The general fund budget will not be impacted.

5.8 Consideration and possible approval for a contract in the amount of \$45,320 to CR Engineering to perform Design and Construction Administration for three (3) Heating- Ventilation- Air- Conditioning (HVAC) projects at Truckee Meadows Water Reclamation Facility (TMWRF). (FOR POSSIBLE ACTION)

An agenda item from Maintenance Manager Kim Laber recommending approval of a contract to replace the heating and air conditioning units at the Administration Building and at the Headwork’s Building. Staff determined engineering services are required to address the corrosive location of the RSP VFD HVAC units and replacement of the Administration Building HVAC and RSP Dry Well evaporative cooler. CR Engineering will provide complete design services and full construction administration services to ensure that the project addresses all the mechanical, environmental and corrosive issues at TMWRF. There is no impact to the general fund.

6. General Business

6.1 Consideration and possible confirmation of the appointment of Ed Lawson to the EDAWN Board of Directors (FOR POSSIBLE ACTION) (Time 2:24 p.m.)

An agenda item from City Manager Shaun Carey recommending the Council confirm the appointment. The City of Sparks has one representative on the EDAWN Board of Directors.

Most recently, Mayor Martini has been serving on the board. Council Member Ed Lawson expressed an interest in serving on the board, and Mayor Martini is pleased to have Ed assume that role.

A motion was made by Council Member Carrigan, seconded by Council Member Smith, to confirm the appointment of Ed Lawson to the EDawn Board of Directors. Council Members Ratti, Smith, Carrigan, Schmitt, YES. Council Member Lawson, ABSENT. Passed unanimously.

6.2 Consideration and possible authorization to pay the membership with the National League of Cities and to pay the membership with the Nevada League of Cities & Municipalities for fiscal year 2012-13 and designate the Mayor or a member of the City Council to serve on the Board of Directors of the Nevada League of Cities & Municipalities and designate the Mayor, member of the City Council or City Staff to serve on the NV League's Legislative Sub-Committee through December, 2012. (Time: 2:25 p.m.)

An agenda item from City Manager Shaun Carey recommending the Council authorize the City Manager to pay the memberships in the National League of Cities and the Nevada League of Cities and Municipalities for fiscal year 2012-13 and appoint an elected official to the Board of Directors of the Nevada League of Cities & Municipalities.

Council discussed the National League of Cities membership, funds necessary for active participation, and if those funds would be better spent as travel and training for participation in the NV League. Acting Manager Steve Driscoll discussed the current Learning and Development Fund for employees which allows for limited training with associated travel when required. Community Relations Manager Adam Mayberry recommended appointments be made to Board of Directors of the NV League of Cities & Municipalities and the NV League's Legislative Sub-Committee for 6 months and be reevaluated at the time the Council reviews their board and commission activity. The appointments can be the same person or two different people. The city's Legislative Team believes the city would be better served with the same person serving in both positions.

A motion was made by Council Member Carrigan, seconded by Council Member Smith, to authorize the City Manager to pay the membership in the Nevada League of Cities & Municipalities for fiscal year 2012-13 and designate Mayor Martini to serve on the Board of Directors of the Nevada League of Cities & Municipalities and on the NV League's Legislative Sub-Committee through December, 2012, with Adam Mayberry to serve as the alternate on the Legislative Sub-Committee. Council Members Ratti, Smith, Carrigan, Schmitt, YES. Council Member Lawson, ABSENT. Passed unanimously.

6.3 Possible reconsideration of and action on May 14, 2012, City Council agenda item entitled: Presentation, discussion, and possible approval of the Regional Emergency Operation Center (REOC) and Regional Emergency Communications Center (RECC) First Amended Inter-Local and Occupancy Agreement. (FOR POSSIBLE ACTION) (Time: 2:38 p.m.)

An agenda report presented by Assistant City Manager Steve Driscoll recommending approval of the Regional Emergency Operation Center (REOC) and Regional Emergency Communications Center (RECC) First Amended Inter-local and Occupancy Agreement as written.

A motion was made by Council Member Carrigan, seconded by Council Member Smith, to approve the Regional Emergency Operation Center (REOC) and Regional Emergency Communications Center (RECC) First Amended Inter-Local and Occupancy Agreement as presented by staff, without the corrections identified at the May 14, 2012 meeting. Council Members Ratti, Smith, Carrigan, Schmitt, YES. Council Member Lawson, ABSENT. Passed unanimously.

6.4 Possible motion to conduct labor relations proceeding. (Closed per NRS 288.220) (FOR POSSIBLE ACTION) - No Action Taken

7. **Public Hearing and Action Items Unrelated to Planning and Zoning** - None

8. **Planning and Zoning Public Hearings and Action Items** - None

9. **Comments**

9.1 Comments from City Council and City Manager (Time: 2:39 p.m.)

Acting City Manager Steve Driscoll announced 2 appointments to the Civil Service Commission will expire on June 30; each appointment is for a 3 year term. There is also 1 vacancy on the commission for a term that will expire June 30, 2014. Two appointments to the Parks and Recreation Commission will expire June 30; each is for a 3 year term.

Council Member Carrigan has been summoned to jury duty and will miss the June 4, 2012 joint meeting. Council Member Schmitt will also miss the June 4 joint meeting.

9.2 Comments from the Public – None

10. **Adjournment** (Time: 2:41 p.m.)

Council was adjourned at 2:41 p.m.